

**Health and Social Care Partnership Board**

**01 December 2008**

**2.00 - 3.35 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**



Present: Councillor Dale Birch  
Barbara Briggs, Carer's Forum  
Madeline Diver, PPI Forum  
Irene Douglas, Berkshire East PCT  
Martin Gilman, BFVA  
Lesley Heale, Director of Social Care & Learning  
Glyn Jones, Chief Officer Adult Social Care  
Mary Purnell, Berkshire East PCT

In attendance: Belinda Clack, BFC  
David Steeds, BFC  
Ros Middleton, Berkshire East PCT

Apologies: Colin Hayton, Heatherwood & Wexham Park NHS Trust  
Angela Snowling, Berkshire East PCT  
Adam Greig, Berkshire East Professional Executive Committee  
Lynne Lidster, BFC

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Minute	Item
1	<b>Welcome</b>  The Chairman welcomed Ros Middleton (Interim Project Manager) to the Board meeting.
2	<b>Declarations of Interest</b>  There were no declarations of interest in relation to any of the items on the agenda.
3	<b>Minutes</b>  The minutes of the meeting of the Health & Social Care Partnership Board held on 15 September 2008 were agreed as a correct record.
4	<b>Matters Arising</b>

	<p><u>Minute 4, Good Neighbour Transport Scheme</u> It was reported that this Scheme continued to receive requests and that any issues or problems arising were being monitored.</p> <p><u>Minute 5, Public Health Working Group Exception Report Update</u> It was reported that £7,500 additional funding had been secured for the Alcohol Misuse service.</p>
5	<p><b>Public Health Working Group Exception Report</b></p> <p>The Board received a joint report from the Primary Care Trust and Bracknell Forest Council to comment on the proposed review of the Integrated Performance Management Exception Quarterly Report.</p> <p>The Board asked that the following information be added to the report:</p> <ul style="list-style-type: none"> <li>• a column that showed risks</li> <li>• ensure that lead officer details were regularly updated</li> <li>• addition of completion dates</li> </ul> <p>It was agreed that;</p> <ol style="list-style-type: none"> <li>i) the Board noted the timescales for the review of the quarterly exception report and</li> <li>ii) commented on the existing format of the exception report as detailed above.</li> </ol> <p style="text-align: right;"><b>(Action: David Steeds)</b></p>
6	<p><b>Local Area Agreement Quarter 2 Performance Report</b></p> <p>The Board considered a report that reviewed the Health and Social Care elements of the Bracknell Forest Partnership Performance Overview Report (PPOR) for quarter 2, which included an update on the delivery of the Local Area Agreement targets to the end of September 2008.</p> <p>It was highlighted that in terms of operational risks, two had been identified with a score of 15 or more (out of 25). These were related to children who had experienced bullying and the effectiveness of children and adolescent mental health as detailed on page 11 of the agenda papers.</p> <p>It was noted that the current downturn in the economy may have an impact on indicators and that the Government Office for the South East were currently consulting local authorities on how they thought their areas would be affected by the downturn.</p> <p>It was reported that the voluntary sector could play an important role in the downturn if looked upon to deliver certain areas of public services. It was noted that the impact of the downturn was usually felt by the voluntary sector, 6-12 months after impacting upon the private and public sectors.</p>

	<p>The Director of Social Care and Learning reported that there were numerous potential impacts to health and social care during a downturn in the economy, some of these could included:</p> <ul style="list-style-type: none"> <li>• Childhood obesity, as low priced highly processed food was chosen</li> <li>• Increase in adults presenting for social care</li> <li>• Increase in domestic violence</li> <li>• Increase in mental health problems for both adults and children</li> <li>• Social contact problems</li> <li>• Maximising benefit take-up</li> <li>• Fuel poverty, particularly among older people</li> </ul> <p>The Board agreed to review performance against the indicators that relate to the impacts identified above, closely at the next quarter, with a view to considering re-opening negotiations with GOSE and central government to amend targets and baselines to ensure they remained realistic.</p>
7	<p><b>Development of a Joint Work Programme</b></p> <p>The Board were asked to identify areas of activity that they wished to prioritise during the upcoming 12 months.</p> <p>It was agreed that the work programme be aligned to the relevant components of the LAA.</p> <p>The Board agreed to receive two sub-group reports at each of their meetings. In addition, if any sub-group came forward to say they had something to report, they could also be added to the agenda as a third sub-group report.</p> <p>It was noted that the Joint Strategic Needs Assessment needed to be added to the work programme and the terms of reference of the Board.</p> <p style="text-align: right;"><b>(Action: Glyn Jones)</b></p>
8	<p><b>Consultation Papers on Commissioning Strategies for People with Dementia and People with Sight or Hearing Loss</b></p> <p>The Board received an information report that informed them of the consultation papers for commissioning strategies for; i) people who experienced sight or hearing loss or who were deaf/blind ii) people with dementia.</p> <p>It was agreed that the Chief Officer Adult Social Care would ascertain where the consultation document had been distributed and that if it had not been sent to BFVA, it would be sent to them and the deadline for a response extended.</p> <p style="text-align: right;"><b>(Action: Glyn Jones)</b></p>
9	<p><b>Key Communication Messages</b></p>

	<ul style="list-style-type: none"><li>• Adult Social Care received a 3* rating from CSCI. Two years ago the Service had received 1*, making it the fastest improved Service in the Country. Congratulations to Glyn Jones and the team in Adult Social Care. (A press release had also been prepared by Councillor Birch)</li><li>• The Board had agreed a joint work programme that included the Joint Strategic Needs Assessment.</li></ul> <p style="text-align: right;"><b>(Action: Priya Patel)</b></p>
10	<p><b>Date of Next Meeting</b></p> <p>Monday 2 March 2009</p>